

REFERENCE INFORMATION RE: _____

Your name has been given to our staff by the above named person as a reference for their candidacy assessment. It will be helpful to the candidate if your evaluative comments can be as forthright and as specific as possible. Please be aware that your comments will be shared with the candidate as part of their candidacy assessment.

Please respond to the questions below. Use an additional sheet if necessary.

1. *For how long, and in what context, have you known this person?*

2. *What are this person's occupational and personal strengths from your observation or the observation of others reported to you?*

(over)

3. *What are their limitations and growth edges?*

4. *What recommendations would you offer to this person to facilitate their growth and development in the future?*

Please sign and return to North Central Ministry Development Center as soon as possible. Thank you.

Signed: _____

Relationship to Candidate: _____

